

GEORGIA STATE UNIVERSITY STAFF COUNCIL COMMITTEE MINUTES Committee Name: Community Relations		Date: 6/21/17	Time: 10:05 am Type: Teleconference
		Recorded by:	Lisa Whitaker
Attending:	Lisa Whitaker, Gabrielle McNicoll, Boyd Beckwith, Kashira Baker, William "Roddey" Jones		
Excused:	Charmaine Daniels, Rodney Pegues, Carson Whatley		
Unexcused:	Adelaide Richardson, Cynthia Yvette Gay, Eric Anthony Aguiar, Russell H Seagren		

Agenda item 1:	Topic: Reviewed minutes and action items from 5/12/17 meeting
Discussion Summary	Reviewed the minutes.
Action Items:	None

Agenda item 2:	Topic: Provided an overview of the 6/16/17 Staff Council Retreat and discussed are service areas.
Discussion Summary	<p>Solidified goal for Community Relations Committee: identify better ways to appreciate staff across campus. Here are some examples:</p> <ul style="list-style-type: none"> • Benefits Fair - November 3rd – Clarkston and November 6th Downtown – Sports Arena • Homecoming Week - "in a different way" – October 2017 • Staff Appreciation Week/ Employee Appreciation Month – "New athletic field" - April 2018 • State Charitable Contribution Program – Kick off in October • GSU Cares - Day in Service <p>Created a GSU united goal: inspire and / or engage cross campus collaboration towards a more United GSU. #GSUUNITED</p>
Action Items:	None

Agenda item 3:	Topic: Call for Vice Chair
Discussion Summary	<p>Requested a volunteer to serve as Vice Chair</p> <ul style="list-style-type: none"> • Duties include: <ul style="list-style-type: none"> ○ Preside over the meetings of the Council, the Board of Officers and the Executive Committee in the absence of the Chair and coordinate the development of agendas for these meetings with the chair or on behalf of the chair in their absence. ○ Serve as a member of the University Senate during the term of office. ○ Serve as a member of the Senate Budget committee and Capital Budget and Space Allocations Committee (CBSAC). ○ Serve as the Georgia State University representative and a liaison to the University System of Georgia Staff Council (USGSC).

	<ul style="list-style-type: none"> ○ Serve as non-voting member of the Staff Recognition committee. ○ Coordinate the removal of staff council representatives and staff senators, if necessary.
Action Items:	No volunteers

Agenda item 4:	Topic: Identified who will commit to each service area
Discussion Summary	<p>Discussed and identified contacts for our list of committed service areas:</p> <ul style="list-style-type: none"> ● Benefits Fair - November 3rd – Clarkston and November 6th Downtown – Sports Arena – Collaborate with HR Benefits Department (Valerie Ross), previous committee member Anita Webb – SC contact is Lisa Whitaker ● Homecoming Week - "in a different way" – October 2017 - Collaborate with University Event Management – SC contact is Charmaine Daniels ● Staff Appreciation Week/ Employee Appreciation Month – “New athletic field” - April 2018 - Collaborate with Organizational Development & Consulting Services – SC contact is Boyd Beckwith ● State Charitable Contribution Program – Kick off in October - SC Rodney Peques and Roddey Jones ● GSU Cares - Day in Service - Collaborate with Center for Civic Engagement and GSU Alumni Association – SC contact is Gabrielle McNicoll <p>Discussed we have 12 committee members therefore; we should have two to three committee for each service area Justin case someone is not available.</p>
Action Items:	<ul style="list-style-type: none"> ● Encouraged everyone to participate ● Tasked each contact for identified service area to collaborate with the designated departments throughout the university and provide a plan of action at our next meeting July 19, 2017. ● Challenged all of Staff Council to become State Charitable contributors as well as encourage each council member to become champions in their departments. Rodney Pegues will take the lead.

Agenda item 5:	Topic: Open discussion
Discussion Summary	<ul style="list-style-type: none"> ● Climate Survey ● Confirmed meeting schedule
Action Items:	<ul style="list-style-type: none"> ● Encourage everyone to complete the Climate Survey

The meeting was adjourned at: 10:21 am
Next meeting scheduled for Wednesday, July 19, 2017