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| GEORGIA STATE UNIVERSITY STAFF COUNCIL MEETING MINUTES | Meeting Date: 08/19/2020 Recorded by: Courtney Hill-Ward Submitted: 10/06/2020 | Time: 2:00 PM to 3:30 PM Location: WebEx |
| Attending, In Person: N/A Attending, WebEx: Call-in: Excused: N/A Unexcused: | <p>Rosemarie Baldwin, Jeff Benson, Attlee Billings, Sabra Blackwell, Sarayfah Bolling, Dana Brown, Janice Byrd, Derrick Chisolm, Jerica Coleman, Yabsera Demissie, Ernest Duncan, Charles Featherstone, Susan Fitzgerald, Donna Frazier, Ravi Gandhi, Marolyn Lucy Gentles, Kathleen Halley-Octa, Ta'Keyah Holder, Byron Jones, Brian Kelly, Admira Milinkovic, Keshunda Millbrook, Bonte' Mitchell, Tracy Mitchell, Angie Morton-Smith, Shaila Philpot, Natasha Powell, Lynette Reid, Gina Sample, Ramon Selles, Lucille Smith, Widalys Santiago Sosa, John Teal, Jamie Thaubald, Laura Viilo, Kenya Walker, Shalonda Williams, Jesse Wheat</p> <p>Anona Albert, Casey Brinsfield, Juwangela Broughton, Om're Harris, Bernard Irvin, Matthew Munson, ShamiECA Shine</p> <p>Eric Aguiar, Selethia Bell, Stefanie Wright</p> | |
| PROCEDURAL | Procedural Actions | |
| Action Items | <p>Call to order at 2:05:29 PM by Chair, Donna Frazier</p> <p>Approval of Meeting Minutes for June 17, 2020-approved</p> | |
| AGENDA ITEM | Chair's Report | |

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| <p>Discussion Summary</p> | <ul style="list-style-type: none"> ○ Administrative Council Meeting for July was cancelled as was the Staff Council meeting. This was due to a time conflict with the town hall meeting hosted by the Andrew Young School. ○ Face Covering Policy Update - The University System of Georgia institutions will require faculty, staff, students and visitors to wear appropriate face covering while inside campus facilities, buildings and in campus outdoor settings. We are also maintaining six feet social distancing. Social distancing may not always be possible. <p>Coverings are not required in one's own residence hall room or suite, when alone in enclosed offices, study rooms on campus, outdoor settings where social distancing requirements are met.</p> <p>Anyone not using the face covering when required, will be asked to wear one or leave the area. Repeated refusal to comply with the requirement may result in discipline through the applicable conduct code for faculty staff or students.</p> <p>Masks are being provided for all faculty and Staff. All but two staff members on the council have reportedly received their masks.</p> |
| | N/A |
| <p>AGENDA ITEM</p> | <p>Past Chair's Report</p> |
| <p>Discussion Summary</p> | <ul style="list-style-type: none"> ○ The Recreation Center reopened on 08/19/2020 ○ Return to campus metrics where shared via a Student Concentration Dashboard by campus <i>*spreadsheet shared</i> ○ Student enrollment numbers <i>*spreadsheet shared</i> |
| <p>Action Items</p> | N/A |
| <p>AGENDA ITEM</p> | <p>Senator Updates</p> |
| <p>Discussion Summary</p> | <ul style="list-style-type: none"> ○ Bylaws and Statues shared by Rosemarie Baldwin <ul style="list-style-type: none"> ▪ Last week the University Senate subcommittee on bylaws and statues submitted a proposal to amend the bylaw, allowing electronic meetings in the Senate. ▪ On 08/21/2020 a proposal to amend the graduate schools admission committee will be submitted. ▪ On 08/18/2020 Dr. Todd Hendrix was nominated and elected the Committee Chair for the Bylaws and Statutes Committee. |
| <p>Action Items</p> | N/A |
| <p>AGENDA ITEM</p> | <p>Committee Updates</p> |
| <p>Discussion Summary</p> | <ul style="list-style-type: none"> ○ Staff Development & Recognition Committee shared by Derrick Chisolm, Committee Chair. Met on 08/14/2020 and elected new cabinet. Derrick Chisolm was elected Committee Chair. Sarayfah Yaharah Bolling was named Vice Chair, as well as Widalys Sosa Santiago, Secretary. ▪ In an attempt to better organize recognition and development opportunities, there was a request proposed to have a member of Linda Nelson's office (Human Resources) permanently serve on this committee. |

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| | <ul style="list-style-type: none"> ▪ This committee is also looking to support and become more involved in the onboarding process by participating in New Employee Orientation class and/or providing a list of resources. ○ Communications Committee shared by Sabra Blackwell, Committee Chair <ul style="list-style-type: none"> ▪ Instagram account - Request submitted to Council to vote on one of three options for handle via Qualtrics. This account will primarily be used to recognized staff accomplishments and promote events and opportunities the benefit staff. Collaborations between committees on this project were highly encouraged. ○ Sustainability Committee shared by Susan Fitzgerald, Committee Chair <ul style="list-style-type: none"> ▪ Two committee meetings were held that included staff from the Office of Sustainability. They are currently without two key staff members in their office and will not be filling those vacant positions in the near future. ▪ Recycling Operations are still active, and several grants are still in the works. Due to decreased capacity, a request was made to advise were additional help and resources are needed via the sustainability website. Sustainability.gsu.edu ▪ The Office of Sustainability supports campus move-in. They look forward to sharing updates, as they navigate a very different move-in this Fall due to COVID-19. ○ Administrative Committee shared by Jamie Thaubald,Chair <ul style="list-style-type: none"> ▪ Held a meeting earlier in the summer but have not had any meetings since. then. The committee intends to begin working on the onboarding process for new members of the council. ○ Community Relations Committee shared by Ravi Ghandi, Committee Member <ul style="list-style-type: none"> ▪ Have not yet met. ▪ Interest was expressed in engaging the University on the role of Staff Council in the formulation of the new Strategic Plan. Information was solicited about staff's participation in the last strategic plan, drafted in 2010. ○ Work Life Committee shared by Keshunda Millbrook, Committee Member <ul style="list-style-type: none"> ▪ Last met in June to make introductions. Have not had the opportunity to meet since. |
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| Action Items | N/A |
| AGENDA ITEM | Old Business |
| Discussion Summary | <ul style="list-style-type: none"> • Vacant Positions: |
| Action Items | Call for nominations |
| AGENDA ITEM | New Business |

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| Discussion Summary | <ul style="list-style-type: none"> ○ GSU Staff Council Recommendations ○ Request to update pictures on website ○ Announcements: <p>Return to Campus: GEORGIA STATE AHEAD (Latest resources and updates as of Aug 17): https://ahead.gsu.edu/?utm_source=web-link&utm_medium=btn&utm_campaign=coronavirus&utm_content=super%20header</p> <p>GSU CORONA VIRUS – NEWS: https://news.gsu.edu/coronavirus-news-hub/</p> <p>Georgia State Night at Six Flags has been postponed.</p> <ul style="list-style-type: none"> ○ |
| PROCEDURAL | |
| Action Item | Moved to adjourn at 3:28 PM. |