



**Staff Development & Recognition Committee**  
**Thursday, September 10, 2020 | 2:00 p.m. – 3:15 p.m.**  
**Virtual Only | WebEx**

## MEETING MINUTES

**Invited Members:** Asia Lian Rivers; Charles Featherstone; Courtney Hill; Ernest Duncan; Jesse E Wheat; Kenya A. Walker; Naseer Dhaamin; Sarayfah Yaharah Bolling; Shaila J Philpot; Tracy Cyrena Mitchell; Widalys Santiago Sosa; Derrick Chisolm

**In Attendance:** Charles Featherstone; Ernest Duncan; Widalys Santiago Sosa; Shaila J Philpot; Derrick Chisolm; Tracy Cyrena Mitchell, Courtney Hill

- I. **Welcome**
  - a. Meeting called to order by Chairperson Derrick Chisolm at 2:04 pm.
  
- II. **Approval of Last month's Minutes**
  - a. Motion to approve minutes by Ernest Duncan – motion seconded by, ?
  
- III. **Updates / Old Business-Revisited SDnR Initiatives**
  - a. **Touched base on Campus award (Staff Scholarship Fund)** – (SC -Shaila Philpot, Courtney Hill)- Follow-up with Board regarding status of fund-needs to be approved before moving forward
  - b. **Revisited "Did You Know" Campaign** – (SC – Derrick Chisolm and Charles Featherstone) – A campaign to increase awareness of resources available to employees. Reviewed current website created by Derrick Chisolm. Reviewed additional features that may be added to website
  - c. **Collaboration w/HR Onboarding:** Should staff council have additional representative during Onboarding to increase participation? This may not be necessary-establish liaison with HR and confirm
  
- IV. **New Business**
  - **Synergy amongst Committees:** Current initiatives overlap with possible projects from other committees; suggested committee chairs meet to create more synergy with upcoming projects/initiatives
  
- V. **Action Items**
  - a. **Derrick will send out request for Vice Chair-Secretary will take over duties until position is filled**
  
- VI. **Next Meeting – October 8th**
  
- VII. **Adjourn**

Meeting ended @ approximately 3:17 PM