<table>
<thead>
<tr>
<th>GEORGIA STATE UNIVERSITY</th>
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<tbody>
<tr>
<td>STAFF COUNCIL MEETING MINUTES</td>
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<tr>
<td>Meeting Date: 4/21/2021</td>
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<tr>
<td>Minutes by: Widalys Santiago Sosa</td>
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<tr>
<td>Submitted: 4/21/2021</td>
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<tr>
<td>Time: 2:00 PM to 3:30 PM</td>
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<td>Location: WebEx</td>
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**Attending, In Person:** Due COVID restrictions, there were no members attending in person.


- **Call-in:** Any Call-ins are included above.

- **Excused:** N/A

- **Unexcused:** N/A

**PROCEDURAL**

**Procedural Actions**

- **Action Items**
  - Call to order at 2:04 PM by Chair, Raishell Adams
  - Approval of Meeting Minutes (March)
  - Minutes approved

**AGENDA ITEM**

**Chair’s Report**

**Discussion Summary**

- **Guest Speaker: Healthy Lifestyle Digest (Dr. Cheryl Ransaw)**
- Promotion of healthy lifestyles of Faculty/Staff-Newsletters are sent out monthly.
- 4/22-Virtual open panel discussion related to COVID-19 vaccines in partnership with Kaiser Permanente medical professionals.
- Mental Health Event: Upcoming event to open discussions and end stigmas related to mental health conversations.
- **Administrative Report-Athletics:** College athletes payment discussions and effects on GSU. Pushing for national policy for required payments. Possible ESCROW account for
- **Committees:** Sign up for
- **Past Chair Report:** Budget for Staff Council request submitted ($10,000) Chip Hill requested additional details for line items or eliminated. Budget approved for $3500)
### AGENDA ITEM: Executive Board

#### Discussion Summary
- **Strategic Planning Meeting:** *(Courtney Hill)* - Reprioritizing and resetting initiatives through polling. USG Staff Council Secretary will make poll results available by next week. Results will be posted on website. Explored reasons why certain approvals are being requested.
- **Strategic Planning Continued:** Proponents of staff development and training however this is not mandatory across the board. Should it be mandatory and monitored? Strategic Action plan/implementation/data reporting of requests such as flexible work hours. SMART goals for initiatives. Minutes will be posted on Staff Council website ASAP.
- **Board of Officers Election:** Proposed slate of officers for voting *(Vote by end of meeting on 4/21)*

#### Action Items
- **Board of Officers Election:** Vote by end of meeting on 4/21

### AGENDA ITEM: Senator Updates

#### Discussion Summary
- **Senate Budget Committee:** *(Courtney Hill)* - meeting reviewed. Speaker invited from institutions on student alumni involvement; growth of 800 new students in alumni association. Room for improvement on HR site.

#### Action Items

### AGENDA ITEM: Committee Updates

#### Discussion Summary
- Administrative Committee: Primary focus/overview *(Jamie Thaubald)*
- Campus Sustainability: Primary focus/overview/upcoming events *(Susan Fitzgerald)*
- Communications: Primary focus/overview *(Natasha Powell)*
- Community Relations: Primary focus/overview *(Nikki Marshall)*
- Staff Development and Advancement: Primary focus/overview *(Widalys Santiago Sosa)*
- Work-Life: Primary focus/overview *(Tracy Mitchell)*

#### Action Items
- Submit committee sign-ups ASAP. Calendar invites will be sent for first meeting.

### AGENDA ITEM: Old Business

#### Discussion Summary
- **Employee Recognition:** *(Bernard Irvin)* - Employee recognition. Looking for 10-12 individuals to participate in WebEx event facilitation. 3 weeks for planning.

#### Action Items
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<th>AGENDA ITEM</th>
<th>New Business</th>
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| Discussion Summary | • New Senators and Committee Assignments: Reviewed/introduced new Senators.  
                      • **Staff Scholarship Fund (Courtney Hill):** Development division partnership (University Advancement) to campaign for annual giving to staff. Fund will be active this fiscal year. Fund is administered by scholarship committee (Staff Development & Recognition Committee). Once a year the fund will be publicized by committee (application form/evaluation/selection process). Total amount of award is TBD. Scholarship will be finalized during SD&R committee meeting.  
                      • **Staff Development Awards Cont. (Natasha Powell):** $250 award is being offered by Veterans Affairs to support staff.  
                      • **Earth Day Staff Service Project (Jeffrey Benson ATL/Susan Fitzgerald PC):** 4/22 at 10:30 a.m.-12:00 p.m. Food Well Alliance Community Garden Event on Saturday 4/24  
                      • **Web Master Needed for Staff Council (Courtney Hill):** Volunteer for Communications Committee |
| PROCEDURAL        |                                                                                                                                             |
| Action Item       | Moved to adjourn at 3:20 PM.                                                                                                                 |