

Staff Council Administrative Committee meeting

May 9, 2013

Minutes

Below is a brief summary of what was discussed.

- All districts are staffed except for Arts & Sciences. The plan is to review the last election to see if there is someone who should be offered the spot. I'll work with Kevin to determine if there is an eligible candidate. If there isn't an individual available, Amber and Jacob will you work on recruiting someone for the position.
- As for the newly appointed, Mary Nell has been informed. Committee interests are being collected from this group. As soon as the interests are received, they will be forward to Mary Nell and Kevin for processing.
- Click here http://www.gsu.edu/staffcouncil/staff_council_bylaws.html to review the Staff Council Bylaws on line. Please review for needed updates. At the April meeting, there was discussion about the need to review the section on senate election. Let's plan to discuss at the next meeting.
- Update the Administrative Committee Staff Council Website with the timelines of the committee i.e. dates for the elections was discussed. Committee members and University staff that visit the Council website will be aware of upcoming events. I'll get with Kevin to help create the timelines.
- Other business included creating a communication plan for the elections. Let's discuss the next meeting
- Next meeting June 6th at 1:00. Amber, will you secure the room 760 for us?