

EXECUTIVE COMMITTEE MINUTES Staff Council – Georgia State University		Date:	October 4, 2016 2:11 p-3:16 p.m.
		Recorded by:	Fran Mohr
Attending:	Sonda Abernathy, Kashira Baker, D. Anthony Bush, Wayne Clanton, Jacob English, Marolyn Gentles, Kenya Johnson, Colleen Joyce, Fran Mohr, Anna Moore-Johnson, Korita Slaton, Jowanna Tillman, and Shelly-Ann Williams		
Excused:	Amber Amari, Zduy Chu, Emily Cowdrick, Quennaldria Drake, Kike Ehigiahtor Harley Granville, John Medlock, Ariday Walkes, and Teresa Ward		
Absent:			
Guest:	Jodie Harper		

Agenda item:	Approval of Previous Meeting minutes – Kenya King
Discussion Summary	None
Action Items:	The minutes from the September 2016 EC Meeting were approved

Agenda item:	Change to Staff Council Bylaws from Administrative Council – Janice Byrd
Discussion Summary	<p>Administrative Committee determined a need to change Article III, Section 1 Subsection B, Paragraph 9 of the Staff Council Bylaws</p> <p>Currently bylaws state:</p> <p>9. Number of Representatives and Senators. There will be one representative for each fifty (50) staff members or portion thereof within a district. There are ten Staff Senators, two being the Council Chairs and Vice Chair.</p> <p>Motion was made to change that paragraph to read:</p> <p>9. Number of Representatives and Senators. There will be one representative for each fifty (50) <i>full-time</i> staff members or portion thereof within a district. There are <i>fifteen (15)</i> Staff Senators, two being the Council Chairs and Vice Chair.</p>
Action Items:	<ul style="list-style-type: none"> • The Motion was approved. • Will be presented to full staff council at next regular meeting,

Agenda item:	Staff Council Member Updates – Kenya King
Discussion Summary	<p>Staff Senator – Perimeter District</p> <p>Constance S. Collier-Mercado</p> <p>Athletics and University Standards, Senate By-laws</p> <p><i>Replacing Rejer Finklin</i></p>

	<p>Staff Council – Police District Eric Aguiar Committee Assignment – TBD <i>Filled vacant seat</i></p> <p>Staff Council – President/Provost District Tamar C. Wilkins Administrative Committee <i>Replacing G. Taylor Brooks</i></p> <p>Staff Council – Libraries District Denita Hampton Community Relations Committee <i>Replacing Emily Williams</i></p> <p>Staff Council – Arts and Sciences District Ann M. Pavlik Communication Committee <i>Replacing John Medlock</i></p> <p>Staff Council – Perimeter District Adelaide Richardson Worklife Committee <i>Replacing Natasha Simpson</i></p> <p>Staff Council Jamar Simmons Campus Sustainability Committee <i>Replacing Jamie Turner</i></p>
Action Items:	None

Agenda item:	Upcoming meetings and activities – Kenya King
Discussion Summary	<p>FLSA Forum – October 19 – Clarkston Campus</p> <ul style="list-style-type: none"> • Next FLSA presentation will be at the Clarkston Campus in CL1100 on October 19 a few days before the changes take effect on October 22, 2016. Announcement will go out before the meeting. • The last FLSA presentation was well attended. • Staff Council members can attend in person or view the presentation via live stream. <p>Feedback from first session included:</p> <ul style="list-style-type: none"> • Concern about a slide that stated HR had met with the leadership; however, none of the business managers in Andrew Young school knew about the changes. Sonda clarified that the slide meant that HR had met with the college leadership and that she will share the feedback with HR to make the slide clearer.

	<ul style="list-style-type: none"> • Communications and marketing sending more info out • There was a list of position titles that would be impacted; yet the slide listed a different number. Sonda said the list was comprehensive at that point, but more positions may be included later. For example, there are some individuals in placeholder job titles at Perimeter that have not been assigned a GA State job title. When the correct assignment is made, that may impact the individual’s exempt/non-exempt status. • Guest Jodie Harper questioned the decision to clock in and clock out. She said it is not a federal mandate and asked whose decision and why that decision was made. Answer: The decision was made by the university based on information from the auditors. • Wayne reminded the group that HR is available for any questions regarding clocking in and out. • Jowanna shared that letters are just going out to impacted employees that may address some of the questions being raised. • If a title moves to non-exempt, all individuals under that title will move to non-exempt. That is a university decision to keep things equal and fair among employees with the same job title. • Question was asked about the institutions that don’t use ADP. Answer: other institutions are using different time keeping methods. • All USG institutions will change to a new payroll system and at that point the time-keeping procedures will be the same. • Concerns about morale should be addressed. • Need to include all individuals in training even those who already were non-exempt. They also will be impacted. <p>-Benefits Fair – November 4 – Decatur Campus -Benefits Fair – November 7 – Atlanta Campus -November 16 Staff Council Meeting – Robin Morris, Strategic Plan</p>
Action Items:	<ul style="list-style-type: none"> • Staff Council needs to provide a voice for the staff and share any concerns/feedback to the appropriate leadership. • Staff Council should submit concerns and questions ahead of time for the Clarkston meeting • Need staff council volunteers for the two benefits fairs • Kenya will share some of these concerns with the executive team in her meeting tomorrow (10/5/16)

Agenda item:	Senate and Staff Council Committee Reports
Discussion Summary	<p>Senate Committee Reports</p> <ul style="list-style-type: none"> • Academic Programs: <i>Emily Cowdrick</i> - no report • Admissions and Standards: <i>Kike Ehigiator</i> Didn’t meet, but there are the following motions there are being presented at the next Senate meeting: <ul style="list-style-type: none"> - Create an ROTC hold to ensure students return equipment that belongs to the federal government. - Exempting graduate students who scored over 100 on the TOEFL

	<p>test from taking the GSTEP – Georgia State Test of English Proficiency</p> <ul style="list-style-type: none"> • Administrative Council: Kenya Johnson <ul style="list-style-type: none"> - next meeting 10/5/16 • Athletics: Jacob English and Constance Collier-Mercado - no report • Allocation CBSAC: Teresa Ward - no report • Commencement: Emily Cowdrick - no report • Cultural Diversity: Harley Granville & Ariday Walkes - no report • Fiscal Advisory Committee to the President (FACP): Kenya Johnson - no report • Faculty Affairs: Harley Granville - no report • IS&T: Anthony Bush <ul style="list-style-type: none"> - Group met and discussed the provisions for Tech Fee, including Perimeter. Next meeting 10/13/16. • Library: Amber Amari - no report • Planning and Development: Sonda Abernathy & Colleen Joyce <ul style="list-style-type: none"> - Courtland Street bridge is coming down soon and the staff council needs to help with the staff communications • Research: Amber Amari - no report • Statues and Bylaws: Constance Collier-Mercado - no report • Student Life and Development: Jacob English - no report • Sustainability: Colleen Joyce <ul style="list-style-type: none"> - meet on Monday (10/10/16) <p>Staff Council Committees</p> <ul style="list-style-type: none"> • Administrative: Janice Byrd – no additional report • Executive: Kenya Johnson - no report • Campus Sustainability: Marolyn Gentles - no report • Communication: Quennaldria Drake - no report • Community Relations: Korita Slaton <ul style="list-style-type: none"> - Planning the Benefits Fairs • Staff Development and Advancement: Zduy Chu - no report • Staff Recognition: Kashira Baker <ul style="list-style-type: none"> - Meeting Thursday (10/6/16) • Work-Life: Wayne Clanton - no report <p>Teresa Ward, vice chair, will lead Staff Council in Kenya’s absence.</p>
Action Items:	Meeting was adjourned at 3:24 p.m.